

UNITED STATES DEPARTMENT OF EDUCATION

ACH Credit Instructions

Please provide the following instructions to your Financial Institution for the remittance of Automated Clearing House (ACH) credits to the United States Department of Education.

NACHA Record Type Code	NACHA Field	NACHA Data Element Name	Required Information
5	3	Company Name	<i>(enter the name of the payor)</i>
5	6	Standard Entry Class Code	CCD+
5	9	Effective Entry Date	<i>(enter intended settlement date)</i>
6	2	Transaction Code*	22
6	3 & 4	Receiving DFI Identification (ABA routing #)	051036706
6	5	DFI Account Number	<i>891020001006</i>
6	6	Amount	<i>(enter payment amount)</i>
6	8	Receiving Company Name	<i>U.S. DEPARTMENT OF EDUCATION</i>
7	3	Payment Related Information	<i>(see format instructions below)</i>

Additional Payment Related Information should be included in NACHA Record 7 Field 3 and must conform to the ANSI ASC X12 standards using the EDI 820 Transaction Set Data Segments. A sample format follows.

Segment Contents	Element Descriptions
RMR*AP*11111111**222222\N1*8R*Name\	DATA SEGMENT - Remittance Advice Accounts Receivable RMR <i>* (delimiter)</i> Reference Identification Qualifier: AP Accounts Receivable Number <i>* (delimiter)</i> Reference Identification: Award Number/Invoice Number the payment is for <i>* (delimiter)</i> <i>* (delimiter)</i> Monetary Amount: Amount being paid \ <i>(segment terminator)</i> DATA SEGMENT – Name: N1 <i>* (delimiter)</i> Entity Identifier Code: 8R Identifies customer <i>* (delimiter)</i> UEI Number: UEI number associated with the Award Number \ <i>(segment terminator)</i>
	<u>Example:</u> UEI # 2A231F154741 pays \$1,000.00 to award # P063P254564. <i>RMR*AP*P063P254564**1000.00\N1*8R*2A231F154741\</i> <u>Example:</u> UEI # 2A231F154741 pays \$1,000.00 to invoice # PR54786321471. <i>RMR*AP*PR54786321471**1000.00\N1*8R*2A231F154741\</i>

*ACH debits are not permitted to this ABA routing number. All debits received will be automatically rejected/returned. *Questions regarding these instructions should be directed to OCFOAccountsreceivable@ed.gov.*